

**EMBASSY OF THE FEDERAL REPUBLIC OF NIGERIA**  
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Ref. No:  
Date:

**NEM/C./G/34**  
**26th February, 2025**

**TO: NIGERIANS AND THE GENERAL PUBLIC**

**IMPLEMENTATION OF ADMINISTRATIVE CHARGES ON ALL CONSULAR SERVICES**

The Embassy of the Federal Republic of Nigeria in Mexico City wishes to inform all Nigerians and the general public on the implementation of Administrative Charges on all Consular Services rendered by the Mission as follows:

| S/N                | Services Rendered                  | Current Charges   | Account Name: Embajada de la República Federal de Nigeria<br>Bank: Scotiabank |  |
|--------------------|------------------------------------|---|---|--|
|                    |                                    |   | Main Account No.:<br>USD<br>25603543444                                       | Admin. Charges: Account No.:<br>MXN<br>25605772748 |
| 1.                 | New/Renewal of Passport            | 32 pages: \$ 192 USD<br><br>\$ 30 USD (600 MXN) Admin. Charges +<br>\$ 162 USD (Online payment through<br><a href="http://www.immigration.gov.ng">http://www.immigration.gov.ng</a> choose<br>Jamaica as your location abroad)                  | None  | 600 MXN  |
| 2.                 | Emergency Travel Certificate (ETC) | \$ 130 USD<br>(2,600 MXN)   | \$ 100 USD  | 600 MXN  |
| <b>VISA TYPES:</b> |                                    |   |   |  |
| 3.                 | Business / Tourist / Visiting      | \$ 30 USD (600 MXN) Admin. Charges<br>+<br>Amount will depend on the nationality on the passport (Online payment through<br><a href="http://www.immigration.gov.ng">http://www.immigration.gov.ng</a> choose<br>Mexico as your location abroad) | None  | 600 MXN  |
| 4.                 | TWP                                | \$ 30 USD (600 MXN) Admin. Charges<br>+<br>Amount will depend on the nationality on the passport (Online payment through<br><a href="http://www.immigration.gov.ng">http://www.immigration.gov.ng</a> choose<br>Mexico as your location abroad) | None  | 600 MXN  |
| 5.                 | STR                                | \$ 30 USD (600 MXN) Admin. Charges<br>+   | None  | 600 MXN  |





|                        |   |   |                          |                       |
|------------------------|---|---|--------------------------|-----------------------|
|                        |   | <b>Amount will depend on the nationality on the passport</b> (Online payment through <a href="http://www.immigration.gov.ng">http://www.immigration.gov.ng</a> choose Mexico as your location abroad) |                          |                       |
| <b>AUTHENTICATION:</b> |   |   |                          |                       |
| 6.                     | <b>Private Documents</b>  | <b>i. General Documents</b><br><b>\$60 USD</b><br>(1,200 MXN)<br>(per page)   | \$ 30 USD<br>(per page)  | 600 MXN<br>(per page) |
|                        |   | <b>ii. Nationality</b><br><b>\$ 130 USD</b><br>(2,600 MXN)<br>(per page)  | \$ 100 USD<br>(per page) | 600 MXN<br>(per page) |
| 7.                     | <b>Business Documents</b>   | <b>\$ 130 USD</b><br>(2,600 MXN)<br>Consumables/Industrial products<br>(mainly meant for shipment to Nigeria)<br>(per page)   | \$ 100 USD<br>(per page) | 600 MXN<br>(per page) |
| <b>CONFIRMATION:</b>   |   |   |                          |                       |
| 8.                     | <b>Names on Document</b><br>(adjustment, re-arrangement, recognition) vis-à-vis Passport and Birth Certificate                                  | <b>\$ 60 USD</b><br>(1,200 MXN)   | 30 USD                   | 600 MXN               |
|                        | <b>Citizenship (missing passport)</b>   | <u>WITH</u> or <u>WITHOUT</u> a copy of the missing passport or registration with the Embassy.<br><b>\$ 180 USD</b><br>(3,600 MXN)  | \$ 150 USD               | 600 MXN               |
| <b>LETTER:</b>         |   |   |                          |                       |
| 9.                     | <b>Evidence of citizenship</b> (in the absence of passport since the Embassy does not issue passport immediately or is in process the passport) | <b>\$ 30 USD</b><br>(600 MXN)   | None                     | 600 MXN               |

2. Kindly **note** that applicants are advised to verify and cross-checked their application(s) before completing the payment. Because all payments are **non-refundable**.

3. All payments **MUST** be deposited in the above designated accounts. Also, applicant must show evidence of payment before processing the request.

4. The implementation of all administrative charges takes immediate effect.

Embassy of Nigeria  
Mexico City, Mexico

